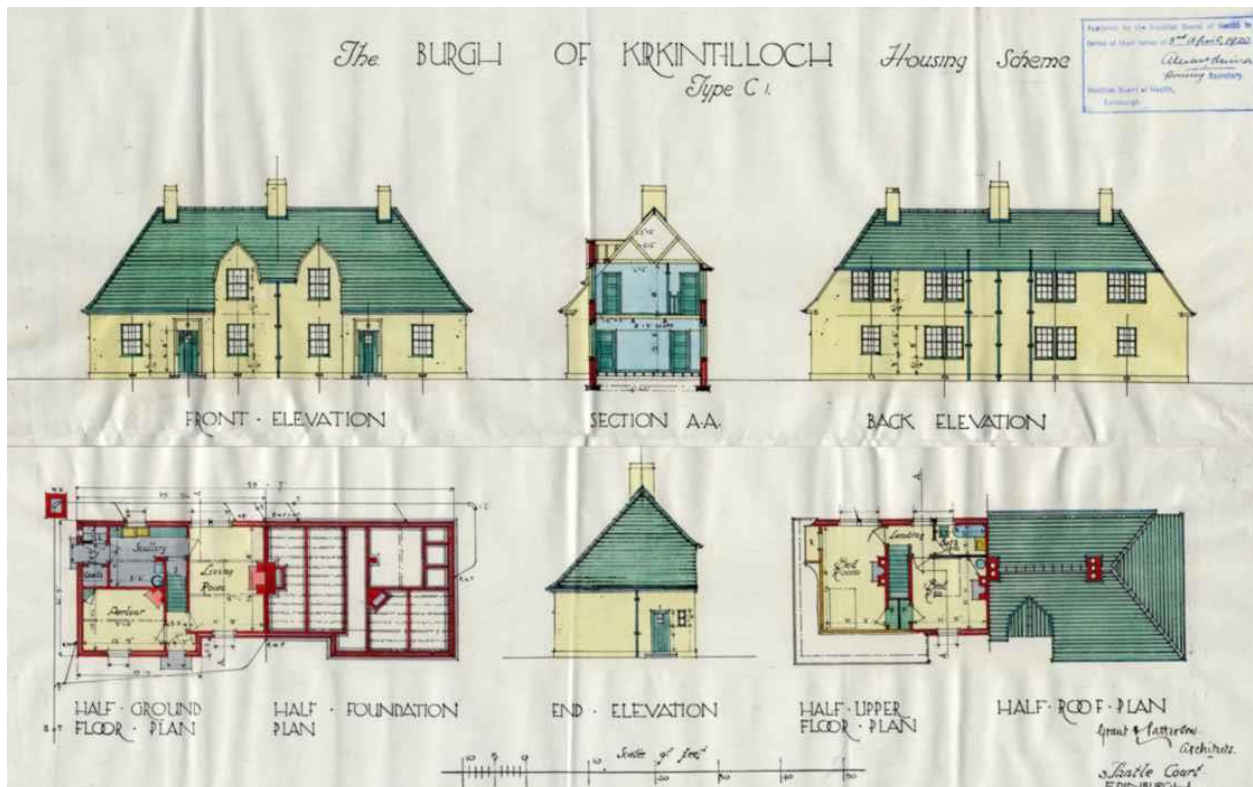


# Building Plans



## A History of Building Plans

When a building was commissioned there would probably be several copies of the plans. The architect would keep a working copy, the building owner would probably have a copy, and a copy would be lodged with the relevant planning or building control authority. Although building plans would have been drawn up for all buildings, few survive before the late 19<sup>th</sup> Century.

From the late 19<sup>th</sup> Century to 1975 all building works had to be approved by the Burgh Dean of Guild Court. A petition was lodged with the Dean of Guild along with plans of the proposed building. The Dean of Guild kept a register of plans and petitions, as well as a copy of the plans.

In 1975 the functions of the Dean of Guild Court were taken over by the Planning and Building Control Departments of Strathkelvin District Council and Bearsden & Milngavie District Council, who joined to form East Dunbartonshire Council in 1996.

## Where to find Building Plans

### Pre-1975 Building Plans

Building plans and registers pre-dating 1975 are held by East Dunbartonshire Archives. Plans for the Bearsden and Milngavie area are held at Bearsden Library; plans for the

remainder of East Dunbartonshire are held at the William Patrick Library, Kirkintilloch.

### ***Post-1975 Building Plans***

Building plans and registers from 1975 to the present day are held by East Dunbartonshire Council's Building Standards and Planning Departments. You can view plans within these departments by prior arrangement; it may be necessary to pay a search fee for this service.

### ***Other Sources for Building Plans***

Although all plans would usually be lodged with the Dean of Guild or County Planning Department, some may not survive. For some types of buildings there will be other sources for plans.

**Council housing schemes and buildings** will often be found within the records of the Council that built them, usually within the Council Architect, Engineer or Surveyor's papers.

The archives of large landed **estates** may contain building plans of estate buildings, from the mansion house, to workers cottages. Some estates still hold their own archives, but many have been deposited with the National Records of Scotland or a local archive service. You can find out where the archives are held by checking The National Archives Discovery website <http://discovery.nationalarchives.gov.uk/>

Plans of **hospitals** will usually be held within the records of the relevant hospital or NHS Health Board. The archives of hospitals in the area are held by the NHS Greater Glasgow and Clyde Archives <http://www.archives.gla.ac.uk/gghb/>

Plans of **garden suburbs** are held by the association which runs the garden suburb itself; their records may have been deposited with a local archive service.

Original plans may still be held by the **architect's firm** who designed them. Many architect's collections have been deposited in local archive services. Check The National Archives Discovery website or *Scottish Architects' Papers a sourcebook* by Rebecca M. Bailey (REF 720.09411) for surviving collections.

### **Copying Building Plans**

In terms of copyright, building plans are regarded as artistic works, and may not be copied by archive staff without permission of the current copyright holders. Plans which are over 120 years old are assumed to be out of copyright, and can therefore be copied.

Plans which are still within copyright can be copied by members of the public as 'fair dealing', on completion of a Self Service Copying form. Copying in this manner is only permitted for the purposes of non-commercial research or private study. To prevent damage in handling the plans, and colours from fading, plans may only be copied by members of the public using a camera (including digital camera) without flash.

## **Building Plans available in the Archives**

### ***Baldernock***

SCC Stirlingshire plans for Balmore, 1901-1949; 1964-1972

### ***Bearsden and Milngavie\****

BM Burgh of Milngavie Dean of Guild records, 1895-1975

BA Burgh of Bearsden Dean of Guild records, 1958-1975

DCC Dunbartonshire Eastern Area planning registers, 1923-1964

GD315 Westerton Garden Suburb records, 1911-1988

Dunbartonshire plans predating the Burghs, or for non-Burgh areas, have largely been destroyed. \* *Building plans for Bearsden and Milngavie are held at Bearsden Library.*

### ***Bishopbriggs***

BB Burgh of Bishopbriggs Dean of Guild records, 1964-1975

Before 1964, the planning authority was Lanarkshire County Council. We hold some Lanarkshire plans for Bishopbriggs area, contact us for more information.

### ***Campsie***

SCC Stirlingshire plans for Lennoxton, Milton of Campsie and Torrance, 1900-1972

### ***Kirkintilloch and North Lenzie***

BK Burgh of Kirkintilloch Dean of Guild records, 1877-1975

DCC Dunbartonshire Eastern Area planning applications, 1937-1950

### ***South Lenzie***

South Lenzie was in Lanarkshire – see Bishopbriggs above for location of plans.

## **Help and advice**

Not sure where to start, or never used archives before? Contact us for free, friendly advice, email [archives@eastdunbarton.gov.uk](mailto:archives@eastdunbarton.gov.uk) or visit our website <https://www.edlc.co.uk/heritage-arts/archives>

Archives relating to Bearsden and Milngavie:

Bearsden Library  
69 Drymen Road  
Bearsden G61 3QT  
tel: 0141 777 3021

Archives relating to all other areas of East Dunbartonshire:

William Patrick Library  
2-4 West High Street  
Kirkintilloch G66 1AD  
tel: 0141 777 3142