

**Minutes of Meeting of Board of Trustees Held on Wednesday 12 April 2017
18.00 hrs in Kirkintilloch Leisure Centre, Kirkintilloch.**

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|-----------------|-------------------|-------|-----------------------------------|
| Present: | Anne Jarvis | (AJ) | Partner Director (Chair) |
| | Eric Gotts | (EG) | Partner Director |
| | Glen Johnstone | (GJ) | Independent Director |
| | Jim Neill | (JN) | Independent Director |
| | Maeve Kilcoyne | (MK) | Company Secretary |
| | Mark Grant | (MG) | General Manager |
| | Sandy Marshall | (SM) | Independent Director (Vice Chair) |
| | Stewart MacDonald | (SMD) | Partner Director |
| | Thomas Robertson | (TR) | Trade Union Director |

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|-------------------|------------------|------|----------------------|
| Apologies: | Iqbal Singh Bedi | (IB) | Independent Director |
| | John Jamieson | (JJ) | Partner Director |
| | Maureen Henry | (MH) | Partner Director |

| Item | Subject | Action |
|-------------|---|---------------|
| 1. | Welcome | |
| 2. | Apologies As Above. | |
| 3. | Declaration of Director's interests None. | |
| 4. | Minutes of Meeting of 15th February and Matters Arising Proposed JN. Seconded GJ. | |
| 5. | SOM Job Evaluation Outcomes and Pay and Grading model implementation for EDLC employees. Report. Approved. | |
| 6. | Finance and Audit Sub - EDLC Budget 2017-18 Report. Noted. It was agreed that negotiations for next year's budget would begin in August and that EDLC would set up a meeting with the Council to progress. | |
| 7. | EDC HR1 Submission for EDLC Noted. | |

| Item | Subject | Action |
|-------------|---|---------------|
| 8. | <p>EDC changes to terms and conditions.</p> <p>MG reported that changes would have no major impact on the Trust. The Board approved the changes taking account of required notice periods.</p> | |
| 9. | <p>Independent Director Recruitment</p> <p>MG advised that after a number of interviews Jimmy Watson was the recommendation of the interview panel. This was confirmed by the Board.</p> | |
| 10. | <p>EDLC – Capital Projects Update</p> <p>MG updated the progress of the projects so far giving an indication of their handover and opening dates.</p> <p>Kilmardinny House - 24 March 2017 - Opening 8 May 2017 Bearsden Hub - Opened 3 March 2017 Huntershill - 24 April 2017 - Opening May 2017 Kirkintilloch Town Hall - 27 September 2017</p> <p>MG offered to arrange visits for Board members.</p> | MG |
| 11. | <p>Schedule of Meetings 2017 – 2018</p> <p>Noted & agreed.</p> | |
| 12. | <p>AOCB</p> <p>MG indicated the retiral of 2 Partner Directors, EG and AJ, with almost 12 years of service between them. SM made a small presentation to each, thanking them for their service to EDLC and wished them well for the future.</p> <p>EG said that he had enjoyed his time and wished the Trust every success for the future and AJ expressed her thanks for the support she had received during her time as Chair.</p> | |
| 13. | <p>Date of Next Meeting</p> <p>Wednesday 21 June 2017</p> | |

Signed: 

Date: 21/06/17.