



Minutes of the Trust Board of Directors at 18.00 hrs on 18th December 2019

Kirkintilloch Leisure Centre

Present:

Gillian Renwick	(GR)	Partner Director
Howard Wilkin	(HW)	Trade Union Director
Iqbal Singh Bedi	(IB)	Independent Director
Jim Gibbons	(JG)	Partner Director
Jim Neil	(JN)	Independent Director (Vice Chair)
Jimmy Watson	(JW)	Independent Director
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director
Sheila Mechan	(SMe)	Partner Director
Stewart MacDonald	(SMD)	Partner Director
Vaughan Moody	(VM)	Partner Director (Chair)

Apologies: David Kelly (DK) Operations Manager (Allander)

In Attendance: Dominic Theanne (DT) East Dunbartonshire Council

Item	Subject	Time Guide
1.	<p>Welcome</p> <p>VM welcomed DT to the meeting.</p>	
2	<p>Apologies</p> <p>As above.</p>	
3	<p>Declaration of Director's interests</p> <p>None.</p>	
4.	<p>Presentation on Allander Leisure Centre Replacement – EDC Major Assets Team</p> <p>DT gave a presentation on the forthcoming Allander Leisure Centre replacement.</p> <p>A discussion took place and various questions and clarifications were discussed including: -</p> <p>Can the café be accessed without walking through the Centre? MG explained the access arrangements and confirmed that the café can be used without going into the activity areas which will be controlled by barrier entry.</p> <p>MG advised that there will be hot desking available to both the CHP and EDLCT.</p>	

	<p>SMD asked about swimming lessons, MG explained that there will be an eight lane 25 metre main pool and a 20 metre learner pool with floating floor which will provide more flexibility and allow us to increase swimming income via the public, sports development and clubs.</p> <p>IB asked about the background to the adult day care centre. MG said it was introduced a few months ago and a replacement for Kelvinbank has been in the capital programme for a number of years. EDC had asked EDLCT to consider the colocation of the Kelvinbank when the new Allander build was being planned. SM asked about the different needs of users of the pool. MG explained that the hydrotherapy pool would be at staffed appropriately depending on the user group.</p> <p>DT summarised saying we still have the Allander Champions Group in operation and that site work will be starting in Autumn 2020. It is anticipated that the new Allander will be ready in 2023.</p> <p>HW asked about phase 1, DT explained that this is work on the new facility including the Adult Day Care facility and that phase 2 is the Sportsdrome.</p> <p>JN asked about parking availability, MG explained that the spaces are increasing from 270 to 300. HW asked if there will be designated areas for the day care facility. MG explained that there will be an access road and separate parking made available as well as designated drop of points for the day care centre. DT explained that further discussions would take place with the EDC transport colleagues and that parking spaces will be finalised.</p> <p>VM thanked DT for his presentation.</p>	
5.	<p>Minutes of Meeting of 23rd October and Matters Arising</p> <p>Item 5 - SMD said that concessions should be income related and if you are receiving income related benefits these may cover several of the criteria for the concession scheme.</p> <p>Minutes were proposed by JN and seconded by SM.</p>	
6.	<p>Leisure Centre Opening Hours update – Verbal Update - MG</p> <p>MG said that from the 1st January the centres will open from 6.30am.</p> <p>He also said that he had met with Drummond from the CLD team to discuss the continued provision of KLC69.</p>	
7.	<p>EDLC Financial Position 2019/20</p> <p>A report was tabled to the Board of the current budget, projected outturn and reserves position from 2019/20 to 2022/23 with assumptions built in for changes to base budget.</p> <p>MG explained that via communication and information sharing with EDC they are made aware of our finances. If there isn't an increase in funding available we have to look at our options to reduce costs. Almost 68% of our expenditure budget is payroll costs that are linked direct to the pay award.</p> <p>Other ways of balancing the budget were discussed including stopping services and closures. SM advised the Board that discussion at JALT had taken place regarding EDLC management fee and resulted in a £200k budget uplift. JN added that is reassuring the Board continues to address the financial position and that there is a strong partnership with EDC.</p>	

	<p>SMe said the immediate task is the new build Allander and it will be a challenge for EDLCT is to keep going until 2023.</p> <p>SMD asked how have we progressed with the library review that we were given the £200k for. MG explained that we have had feedback from SWEL who are effectively the Westerton group and we have given commitment that we will meet with user groups of the smaller Libraries and the provision would be informed by the budget process.</p> <p>VM said that his understanding is that EDLCT will continue to strive to increase income and reduce costs were possible ahead of the new Allander opening in 2023. MG added that the new concession scheme will increase income by £70k.</p> <p>IB said as a final point with the new Allander this should be marketed effectively as a new facility and also taken as an opportunity to review pricing. MG said we will bring forward pricing proposals to the February Board for general activities as the board approved the concessionary scheme changes at the October meeting.</p>	MG
8.	<p>Sub Committee Representatives</p> <p>MG said that for the Finance and Audit Subcommittee there is a vacancy for a partner director. SM confirmed that he would be happy to retain his position. GR also confirmed that she would be happy to remain on this committee.</p> <p>For the H&R committee SM and JG agreed to be representatives.</p>	
9	<p>Criteria for support of Funding from EDLC</p> <p>MG said the Board should have all general considerations including the impact on EDLCT income, facilities and officer time. He also reminded the Board of IB's suggestion of a list of criteria.</p> <p>SMCD asked about the previous request regarding health for heros. After discussion it was agreed that EDLC would not support this request and that any further request for support need to be considered taking account of our existing concession scheme.</p>	
10.	<p>AOCB</p> <p>MG reminded the Board that there is an independent director vacancy that will be progressed for recruitment in the new year.</p> <p>MG said Christine Miller, Cultural Services Manager is retiring. Her post has been advertised and it is anticipated that interviews will be held mid to late January.</p> <p>MG wanted it recorded his thanks and the Board's thanks for CM's exemplary service. MG said Christine leaving will be a loss to the organisation.</p>	
11.	<p>Date of Next Meeting(s)</p> <p>Wednesday 19th February , Kilmardinny</p>	

Signed.....*Vaughan Moody*.....

Date.....*26th February 2020*.....