

**Minutes of Meeting of Board of Trustees Held on Wednesday 30th March 2022
18.00 hrs via Cisco Webex**

Present:

Gillian Renwick	(GR)	Partner Director
Jim Gibbons	(JG)	Partner Director
Jim Neill.	(JN)	Independent Director (Chair)
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director
Vaughan Moody	(VM)	Partner Director (Vice Chair)

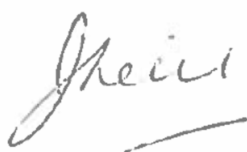
Apologies:

Jimmy Watson	(JW)	Independent Director
Greig Russell	(GRu)	Independent Director
Sheila Mechan	(SM)	Independent Director
Stewart MacDonald	(SMD)	Partner Director

Item	Subject	Action
1.	Welcome	
2.	Apologies As above.	
3.	Declaration of Director's interests None.	
4.	Minutes of Meeting of 16th February and Matters Arising Minutes were proposed by VM and seconded by JN.	
5.	Trade Union Director Appointment MG said he has approached the Joint Trade Unions. The Trade Union Director vacancy on the Board will be concluded when Howard Wilkin's Trade Union vacancy at the Council has been filled. It is hoped that Howard's replacement will be in post at the Council ahead of the June Board Meeting.	

Item	Subject	Action
6.	<p>Allander Leisure Centre Replacement – Progress Report/Photographs</p> <p>MG advised that despite poor weather in January and February the replacement project was still on programme. He said there were issues around supplies, however they amended the programme and worked on other areas whilst awaiting delivery . Deadline for the 1st phase of October is still on track. He said the Chair and Vice Chair had a site visit and had met with Calum who is Site Manager. MG said he will arrange a tour for the board members after the summer recess.</p>	
7.	<p>Vaccination Centres – EDLCT Facilities</p> <p>MG said he had an update meeting at 4.30pm today and now had a revised schedule till the end of May 2022. There is 1 clinic a week at Kirkintilloch Town Hall and the same at Milngavie Town Hall. We have requested an updated schedule for after May 2022.</p>	
8.	<p>Scottish Government Covid Guidance update</p> <p>MG said we will continue to monitor C02 levels, promote hand hygiene and do additional cleaning across all facilities to increase customer confidence when returning to our facilities.</p>	
9.	<p>EDLCT – External Audit Provider</p> <p>MK and MG updated the Board on the communication of 15th March from Karen Jones our audit director. She had informed us that under the Financial Reporting Council's ethical standard a 10 year engagement is deemed to be a long association and as auditor are required to consider whether they remain objective from a long association.</p> <p>Options are to rotate the engagement partner and audit manager. However this would come at a cost of £20k, last year the audit fee was £12k. We have reviewed the audit costs for other Leisure and Culture Trusts to give an indication on what other audit companies specialise in Leisure and Culture and what charges are levied for this service.</p> <p>Risk is in terms of the timeline to get auditors in place for audit of year ending 31st March 2022.</p> <p>Options are either to take considered risk and go through a tender process or to continue with Azets for 1 more year</p> <p>There are at least 3 or 4 other trusts that have gone beyond the 10 year engagement timescale in using the same auditors.</p> <p>JG agreed that we should remain with Azets and look to tender for next year. We may have changes to the board members and due to the pandemic everything is quite slow just now. SM agreed with JG and said it would be a more cost effective option next year. VM also agreed.</p>	

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	MG said that we will contact Azets this week with the recommendation for one more year then we will go through a tender process for next year.	
10.	<p>Equality and Diversity Training/Update</p> <p>MG said that in line with potential Board member changes after the May election we will provide a training update in June or July as well as EDLCT training there will be new trustee training. This will be a good time for refresher training also.</p> <p>GR asked if there is any update on the independent director vacancy and MG said we are waiting on further advice from legal which is hoped to be received in June.</p>	
11.	<p>AOCB</p> <p>JN wished the partner directors well for the future and thanked them for their guidance and work over the past 5 years. He said that the Board is now a stronger organisation for what it has come through.</p> <p>JN added that the next meeting on the 1st June may well be face to face.</p> <p>MG also thanked all the directors for their input and thanked the partner directors for their support and assistance.</p>	
12.	<p>Date of Next Meeting</p> <p>Wednesday 1ST June 2022 at 6.00pm.</p>	



Signed:

Date 8th June 2022