

**Minutes of Meeting of Board of Trustees Held on Wednesday 8<sup>th</sup> December 2021  
18.00 hrs via Cisco Webex**

**Present:**

Howard Wilkin	(HW)	Trade Union Director
Jim Gibbons	(JG)	Partner Director
Jimmy Watson	(JW)	Independent Director
Jim Neill.	(JN)	Independent Director (Chair)
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director
Stewart MacDonald	(SMD)	Partner Director
Vaughan Moody	(VM)	Partner Director (Vice Chair)

**Apologies:**

Gillian Renwick	(GR)	Partner Director
Sheila Mechan	(SMe)	Partner Director

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	<b>Welcome</b>	
2.	<b>Apologies</b> As above.	
3.	<b>Declaration of Director's interests</b> None.	
4.	<b>Minutes of Meeting of 20th October and Matters Arising</b> Minutes were proposed by JW and seconded by VM.	
5.	<b>Independent Director Recruitment</b> Interviews took place on 22 <sup>nd</sup> November. Two candidates have been recommended for appointment subject to board approval. One candidate is Greig Russell who is a senior manager working for East Ayrshire Council. Greig also sits on various multi disciplinary groups and is Vice Chair of the Scottish Leisure Network Group. The Board accepted the recommendation to appoint Greig.	

<b>Item</b>	<b>Subject</b>	<b>Action</b>
	<p>The Board were unable to agree the appointment of the 2<sup>nd</sup> candidate as objections were raised at the meeting.</p> <p>Discussion took place on the recruitment selection process and it was agreed to continue this at a future meeting.</p> <p>VM said that as the board had agreed on one candidate we can seek advice regarding the recruitment of the other. JN said he was happy to approve that.</p> <p>JN said agenda item number 5 will be set aside for further discussion.</p>	
6.	<p><b>Allander Leisure Centre Champions Group</b></p> <p>MG said that the group had met on the 17<sup>th</sup> November and that the group included clubs, elected members, a range of officers from the contract team and contractors. EDC gave an update through a presentation on the progress of the new build. Updates well received. There will be another update in March 2022 to give further progress to the group.</p> <p>JN said that the pictures of the new build were very impressive.</p>	
7.	<p><b>Vaccination Centres – EDLCT Facilities</b></p> <p>MG advised that Kirkintilloch Town Hall (KTH) is continuing to operate as a vaccination centre and will likely do so until March 2022. He said that there has been progress on the boosters and the facilities are catering for between 800 to 1200 vaccinations per day and from the 7<sup>th</sup> December the opening hours have increased to 5 days per week. There is a problem with a lack of vaccinators which isn't just with EDC. We are working closely with the NHS to resolve this. LFT kits will be made more widely available via community hubs and leisure centres. A mobile testing centre was reintroduced at Huntershill which is mainly working well.</p> <p>HW asked about if there will be availability at all hubs and MG said it is likely to be the larger hubs. LFT kits will also be available in other sites and community centres throughout the Council area.</p> <p>HW asked if there would be an impact on access to libraries if people are queuing up for LFT kits. MG gave an example of these being given out at the war memorial hall currently and no queues. And they are widely available at pharmacies and can be ordered online.</p>	
8.	<p><b>Finance update including DD membership</b></p> <p>MG advised that direct debit levels are improving however the impact of the new covid variant may change that.</p> <p>MG advised that we will give an update on the ongoing impact on usage covid has had in the operational performance report.</p> <p>We are awaiting the result of the insurance claim in relation to lost income. Willis (EDLCT brokers for insurance) have gone above and beyond pursuing this.</p>	

<b>Item</b>	<b>Subject</b>	<b>Action</b>
	HW asked about why the direct debit numbers are lower than target but the income is higher than target, MG explained that the target is set at an average price and more of the higher value membership have been taken out.	
<b>9.</b>	<p><b>EDLC Libraries external funding Bids</b></p> <p>MG advised that the team had worked on securing a grant of £34k from the Scottish Government Public Library COVID Relief Fund which will be used for a electric van across the council area to deliver outreach activity.</p>	
<b>10.</b>	<p><b>Equality and Diversity Training/Update</b></p> <p>MG said that the training for the board has still to be organised. He advised that MK and MG would be attending training for workforce diversity. It is hoped that board training will happen in person subject to Scottish Government guidance.</p> <p>JN said it would be sensible to do the training after the local elections, sometime after May. MG advised that some board members could change in May after the local elections.</p>	
<b>11.</b>	<p><b>AOCB</b></p> <p>MG mentioned schedule of meetings, MK to send out dates.</p> <p>JN said that the next meeting will probably be webex and we will announce when face to face meetings are possible.</p> <p>JN wished all of the board a peaceful and happy Christmas and that everyone will have a safe and happy new year. He thanked the board for their involvement. He said it was good to have a positive board supporting MG and MK. We have come out of a difficult year with a positive situation all around.</p>	<b>MK</b>
<b>12.</b>	<p><b>Date of Next Meeting</b></p> <p>Wednesday 2<sup>nd</sup> February 2022 at 6.00pm.</p>	

Signed:

Date

