

**Minutes of Meeting of Board of Trustees Held on Wednesday 12th October 2022
18.30 hrs at Kilmardinny**

Present:

Craig Bell	(CB)	Union Director
Jim Gibbons	(JG)	Partner Director
Ian Gallagher	(IG)	Partner Director
Jim Neill.	(JN)	Independent Director (Chair)
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director
Vaughan Moody	(VM)	Partner Director (Vice Chair)

Apologies:

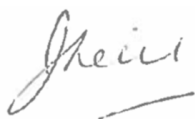
Alix Mathieson	(AM)	Partner Director
Greig Russell	(GR)	Independent Director
Jimmy Watson	(JW)	Independent Director
Stewart MacDonald	(SMD)	Partner Director

Item	Subject	Action
1.	Welcome	
2.	Apologies As above.	
3.	Declaration of Director's interests For noting – IG said under item 7 – Vaccination Centres that he had been working within a vaccination centre but it wouldn't be a conflict of interest.	
4.	Minutes of Meeting of 17th August and Matters Arising JN asked for confirmation that the papers had been sent out for the William Patrick Memorial Trust and the Robert Lillie Bequest. MG confirmed that the papers had been emailed and MK said a hard copy was available. CB said he had been in attendance at the last meeting and asked for the papers to be updated to reflect this.	
5.	Charged Entry Exhibitions MG said we propose to charge for special exhibitions which will run in tandem with free exhibitions. This is to improve variety and also to give some income generating opportunities. The intention is if the Board approves the proposal that the first special exhibition will be summer 2023. SM added that it would also add secondary spend and more awareness of our venues. IG added that he agrees with SM and queried under point 3 do we have prices; how are they calculated and what consideration during the cost of living crisis is given and under concession; if someone is disabled or has a carer could the disabled person and carer have free access ? MG clarified that the prices are based at	

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	a reasonable level and concession rates would apply for certain groups with free access for carers. SM said doing nothing isn't an option and JN said this may lift the reputation locally and attract more people. Recommendations on the report were agreed.	
6.	<p>Allander Leisure Centre Replacement</p> <p>MG apologised for the latesness of the pdfs on the Allander update just being sent out today. MG said we were informed a week to 10 days ago that there is going to be a delay of 8 to 10 weeks, the programme has been re-adjusted and we are working to a date of 30th January. Week beginning 16th January we will have access, we will look at health and safety, decommissioning etc. The old building will stay open for a week. Staff training will take place first. Week beginning 30th January there will be a second phase of training and health and safety inspections.</p> <p>IG asked for confirmation of the the date the building will be open to the public. MG said week beginning 13th February and that prior to that representative from EDC and clubs will be given a tour of the new facility.. The size of the building means 6 or 7 groups could be going around on tours at the same time.</p>	
7.	<p>Vaccination Centres – EDLCT Facilities</p> <p>We are operating well as a vaccination centre every Tuesday and Wednesday at Kirkintilloch Town Hall and so far there has been no outdoor queuing. We now have 2 staff in place so we can cover the full opening hours. We don't as yet know the finish date for the vaccinations, when we find this out we will look at reopening for our services.</p>	
8.	<p>Finance Report/Audit Update</p> <p>MG explained that utilities and payroll are the main budgetary pressures. Utilities projection is informed by EDC who negotiate the contract with the utility supplier. Once we have a clearer picture of cost for next financial year a further update will be provided to the Board.</p>	
9.	<p>Operational Performance Report</p> <p>MG said that it was a tight timescale to get the HR absence information in time for the Operational Performance Report and that there was issues with Itrent. This information will be circulated when it is available.</p>	
10.	<p>Investment with Brewin Dolphin</p> <p>MG advised that Brewin Dolphin had been taken over by RBC. Our contacts and service offered will remain the same. There is no change in our portfolio and risk factor. JN added that RBC is a Canadian company. VM added that he had been at the Brewin Dolphin presentation and that he felt they were very competent and he was happy at the risk level our portfolio is based on. MG said that we have still to move the Robert Lillie Funds. It was agreed that this transfer should take place.</p>	

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11.	<p>EDC Cost of Living Support Programme</p> <p>MG explained that EDC wants to provide a free swim for primary and free gym for secondary pupils. The operational aspects of this have almost been completed. We have been working with Corporate Communications. It is hoped that if children and young people have been using these services for 5 months that they will continue to do so. JG said it is very welcome post lockdown.</p>	
12.	<p>EDLCT Board Information Day</p> <p>MG said we will email out prospective dates and go with the date most directors can attend.</p>	MG/MK
13.	<p>Independent Director Appointment</p> <p>MG said that the advert has went out and the closing date is 28th October for applications. It is hoped that a recommendation will go to the December board and that the appointment will start in the new year.</p>	
14.	<p>Date of Next Meeting</p> <p>Wednesday 7th December 2022 at 6pm.</p>	
15.	<p>AOCB</p> <p>Note – Advance apologies from IG for the December board meeting.</p>	

Signed:



Date

7 December 2022