



**Minutes of Meeting of the Trust Board of Directors at 18.00 hrs
on 28th August 2019.**

Kirkintilloch Leisure Centre

Present:


Gillian Renwick	(GR)	Partner Director (Vice Chair)
Glen Johnstone	(GJ)	Independent Director
Howard Wilkin	(HW)	Trade Union Director
Iqbal Singh Bedi	(IB)	Independent Director
Jim Gibbons	(JG)	Partner Director
Jimmy Watson	(JW)	Independent Director
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director (Chair)
Stewart MacDonald	(SMD)	Partner Director
Susan Murray	(SMu)	Partner Director

Apologies:

Jim Neill	(JN)	Independent Director
Sheila Mechan	(SME)	Partner Director

Item	Subject	Action
1.	Apologies As above	
2	Declaration of Director's interests None	
3.	Minutes of Meeting of 26th June and Matters Arising Minutes were proposed by IB and seconded by SMD.	
4.	Board Action Sheet <ol style="list-style-type: none"> 1. SM and MG meeting week beginning 2nd September. 2. This item is also agenda item 8 and will be discussed then. 3. SMD raised this with Thomas McMenamin at EDC and had been advised that this was now done. 	
5.	Allander Champions Group Update MG said Group had met since Board were last updated. Group invite was to either Champion's Group or representatives. Agenda included current usage, income, previous minutes and how usage patterns have changed. A presentation will be made at the next champions group and the project scope and facility mix will be updated. Consultants involved in the design will attend the next champions meeting to discuss their role with Group. After Group meet on the 11 th September, MG said he will ask the Major Assets Team to give a presentation to the Board on the 23 rd October.	MG

9.	<p>External Audit Update</p> <p>MK explained that the auditors were on site at Kirkintilloch Town Hall week beginning Monday 15th July and a few days of the following week. Site visits were made to the Allander Leisure Centre, the Direct Debit Team and the Payroll department.</p> <p>The audit director and partner are meeting with MG and MK on Monday 2nd September for the audit clearance meeting and review of the audit management letter. Thereafter the accounts will be sent to the Council for consolidation purposes.</p>	
10.	<p>AOCB</p> <p>SMD advised that regarding the Kilmardinny signage (referred to in Board Action Sheet Number 3) he now has had email confirmation that the sign had been ordered and was ready for delivery.</p>	
11.	<p>Date of Next Meeting</p> <p>Wednesday 23rd October, Kilmardinny for the Annual General Meeting at 6pm followed by the Board Meeting at 6.30pm.</p>	

Signed..... 

Date..... 23/10/19