

**Minutes of Meeting of Board of Trustees Held on Wednesday 19th May 2021
18.00 hrs via Cisco Webex**

Present:

Howard Wilkin	(HW)	Trade Union Director
Iqbal Singh Bedi	(IB)	Independent Director
Jim Neill	(JN)	Independent Director (Vice Chair)
Jimmy Watson	(JW)	Independent Director
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director
Stewart MacDonald	(SMD)	Partner Director
Vaughan Moody	(VM)	Partner Director (Chair)

Apologies:

Gillian Renwick	(GR)	Partner Director
Jim Gibbons	(JG)	Partner Director
Sheila Mechan	(SMe)	Partner Director

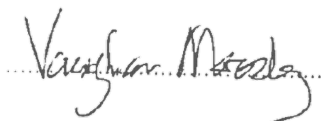
Item	Subject	Action
1.	Welcome	
2.	Apologies As above.	
3.	Declaration of Director's interests None.	
4.	Minutes of Meeting of 31st March and Matters Arising IB asked if using platforms other than flicker can it be a forward action for social media. MG advised that a number of platforms were used by EDLC and that he would set up a meeting to discuss with managers and maybe IB could have some input. MG clarified with regards to the Museums and Galleries Scotland funding query at the last board meeting as to whether the funding was an allocation or a competitive bid he has had it confirmed that it was a successful bid that was submitted. Minutes were proposed by VM and seconded by JN.	

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5.	<p>Mass Vaccination Centres – EDLCT Facilities – Verbal Update General Manager</p> <p>MG said the vaccination centres were operating well and risk assessments had been completed for their dual role of leisure and vaccination. Kirkintilloch Leisure can be accessed independently from the main entrance. Allander is a bit more challenging as there is a lot going on with the building work. He added that as the café and the main entrance were both being used, the areas were policed at all times to keep it safe. Another door was being added to make it easier for entering and exiting. Currently we don't have a date as to when the centres will be back in use solely for leisure, however we have an indicative date of the end of September 2021. We have to make it clear to the council that we can't carry the dual role indefinitely. EDLCT staff are very good and have been flexible with working at weekends. HW asked if a fee is paid by the Council or Health and how does that compare to projected income from facilities we can't use. MG said yes a fee will be paid from when we started on 1 February when facilities were closed and we had to unfurlough staff. From the 26th April we are losing income as we can't use certain areas of leisure.</p>	
6.	<p>Finance including Audit update Job retention scheme</p> <p>MG advised that EDC had agreed that EDLCT could recharge for costs associated with COVID-19. A total of £136k was recharged. There was also a reduction in charge with regards to SLA and other recharges. IB asked for clarity on the reduction. MG explained EDC had received monies with regards to COVID-19. MK further advised that charges owing from EDLCT to EDC at year end of £548k had been waived.</p>	
7.	<p>Facility Reopening Update – EDLCT</p> <p>MG said that the gym and swim had been popular since reopening on 26th April. MG advised he had done an analysis on the first run of DD membership on 5th May since it was frozen. He said membership income was £34k and before pandemic it was £86k. In the libraries click and collect slots have been increased due to demand. Sports development classes including swimming, gymnastics and football have resumed. IB asked what are Eloans. He also asked how comfortable we are that our online strategy for online engagement is effective. Do we have a strategy to move forward? How are we with engagement and how is this converting to memberships? MG explained that Eloans are materials and magazines that members can read online for a limited period of time. He said in terms of overall strategy we work with EDC on this. We are also looking at a review of the website and what methods we use to engage with our customers digitally. We are looking at apps used by other Trusts and updating our website. MG said we are happy to look into this. IB said we should look at links and check what resource and skills that we have available to develop our digital marketing.</p>	

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	<p>MG said that through Active Schools the team have looked in reasonable depth at social media and age groups that interact who have social savvy. MG said we could do an update on this, possibly with EDC, other Trust partners or if required buy in some external support.</p>	
8.	<p>Allander Leisure Centre Progress Report – EDC</p> <p>MG said that the Allander looks quite different now. Dominic from EDC has agreed if required he can come to the Board meeting or provide updates on the progress of the new build.</p> <p>MG added the report contains technical terms around standards, MG said he will forward a list of the acronyms and what they mean to the Board.</p>	MG
9.	<p>EDLCT Exhibitions Policy 2021</p> <p>MG advised that this was a new Exhibition Policy for permanent and community exhibitions. Some of the exhibitions at the Auld Kirk have been a bit static and this will make the programme more vibrant and interesting going forward. SMD said this policy is about physical exhibitions and we should also have a digital platform. He asked should this policy be extended to digital. Now is a good time to include this in the report. MG said the Museum and Galleries Scotland funding gave us digital monies as well as hosting our own exhibits we could use outside. MG said we have had visiting exhibitions but they tend to be physical exhibits. MG said he will raise this with Craig Elliott, the Cultural Services Manager and see if a digital element can be included in the policy.</p> <p>SMD said although not related to the policy the rear door at the Auld Kirk looks a bit shabby.</p> <p>IB said this would be an opportunity to highlight diversity and it would be good to have this as a core value moving forward.</p> <p>He added on SMD's point that you have a physical space and an online space. It is about creating immersive or using 5G, it allows you to bring things to life online and as well as diversity we need to look at our use of digital and interactive services and we should be innovative and lead on this.</p> <p>MG said on the diversity point we can take this back to recognise this within the draft. MG said he will take the points back to Craig Elliott.</p>	CE
10.	<p>AOCB</p> <p>MG said regarding the item raised by HW at the last meeting, MG had contacted EDC and the Equalities Officer so that they can advise. He added that he is attending an equality diversity and inclusion workshop to understand what is out there or is this something we could provide in house. MK is booked online for the local government benchmark group on the 17th September. Between both we can get feedback and also see what EDC can offer by way of training / awareness.</p> <p>SMD asked about the independent director vacancy. MG said we would hope to re-advertise in July and appoint prior to the AGM in October. Previous</p>	

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	<p>applicants will be considered. The advert has been drafted with an equalities statement.</p> <p>JW wanted to bring attention to Bishopbriggs Community Council initiative of a skatepark in Bishopbriggs like Kirkintilloch and Milngavie. This is about engaging with different sectors of the community, he wants to raise awareness that this is happening. Facebook page is working as a sub-group. There is also the initiative where Bishopbriggs Park is up for development. Is this something EDLCT can possibly assist or be involved with?</p> <p>MG said he was aware of this and he believed the Council were querying this as to whether EDLCT can help. He added our ex board member Councillor Murray was heavily involved with this development. JW said Cllr Murray has been involved with the Bishopbriggs initiative. SMD added that skateparks are extremely popular, there is one at the riverside in Glasgow and it attracts a wide age group.</p>	
11.	<p>Date of Next Meeting</p> <p>Wednesday 30th June at 6pm.</p>	

Signed:



Date

30 June 2021