

REPORT FOR EDLC BOARD	
Report Title:	Operational Performance Report
Contact Officer:	Maeve Kilcoyne
Date:	16 th February 2022
Agenda Item No:	8
Report No:	EDLCT/96/22/MK

1.0 PURPOSE

1.1 The purpose of this report is to advise the board of the financial position and key performance areas for the Trust for period ended 26th December 2021. (Quarter 3)

2.0 SERVICE OVERVIEW

2.1 Libraries

2.1.1 Footfall for Oct-Dec 2021 was 46,607 which represents a 60% decrease in footfall during Q3 2021/22 when compared with the pre-COVID figures of 2019/20.

Libraries Footfall Q3	Period 7 – Period 9
2019/2020	115,317
2021/2022	46,607

The library service welcomed 907 new members during Q3 of 2021/22. This is an increase of 769 compared with the same period last year and is comparative with pre-Covid figures

Libraries New Members Q3	Period 7 – Period 9
2020/2021	138
2021/2022	907

Physical loans and renewals for Oct-Dec 2021/22 were 72, 820, and renewals for the same period 2019/20 were 96,214. Therefore current loans and renewals are 24% less than pre-Covid.

Physical Loans & Renewals Q3	Period 7 – Period 9
2019/2020	96,214
2021/2022	72,820

2.1.2 Libraries' Connect and Collect.

Although general access for browsing in libraries has been possible throughout Q3, some library members still prefer the Connect and Collect service, which we continue to offer. 24 library members were using the service during Q3.

2.1.3 Home Library Service.

The Home Library Service, re-introduced in June 2021, has continued to operate throughout Q3. Working from Bearsden, Bishopbriggs, Milngavie and William Patrick libraries, volunteers deliver library materials to individuals and care homes across East Dunbartonshire. As of December 2021, The Home Library service was being delivered by 7 volunteers to 35 individuals and 6 care homes.

Digital Performance for Q3 2021/22 (showing total comparison with previous year)

Platform	October	November	December	Total for quarter
Social media	397	579	427	1,403
Library Catalogue (OPAC)	2406	2578	2858	7,842
edlc.co.uk library pages	7994	11751	8564	28,309
Libraries App	955	947	1068	2,970
Online services	5463	4200	3736	13,399
Total Virtual Visits Q3 2021/22	17215	20055	16653	53,923
Total Virtual Visits Q3 2020/21	18988	20477	13678	53,153
eLoan services	October	November	December	Total for quarter
Digital loans	30270	29536	34160	93,966
Digital holds	859	871	1009	2,739
Total eLoan visits Q3 2021/22	31129	30407	35169	96,705
Total eLoan visits Q3 2020/21	32520	31157	33642	97,319
Total digital visits (virtual plus eLoans) Q3 2021/22	48,344	50,462	51,822	150,628
Total digital visits (virtual plus eLoans) Q3 2020/21	51,518	51,634	47,320	150,472

2.2 Heritage and Arts highlights

2.2.1 Archive & Local Studies

During quarter 3 the Archive & Local Studies team received 48 visitors via booked appointments, 18 visitors via facilitated workshops and 451 email enquiries. Working in partnership with East Dunbartonshire Heritage and History Forum, the team is preparing for Local History Month in March, which will deliver a series of events, exhibitions and talks across East Dunbartonshire over the 4th quarter.

2.2.2 Museum Collections.

Museum staff continue working on the documentation of the Foundry Collection. Staff delivered a weekend event at the Kirky Puffer in November, where 40 members of the public took part in foundry object handling and reminiscence.

The decant of the foundry collection from Lister Petter to Donaldson Street is scheduled for the week of 24th January. Supported by EDC, the relocation of collections to the new store will result in greatly improved environmental conditions; with the opportunity for exploring options for potential public access.

2.2.3 Arts & Events

Arts & Events engaged with 268 unique participants via workshops at the Auld Kirk Museum, Lillie Art Gallery and Kilmardinny House.

The new season of children and adult art classes is now bookable online via Ticketlight, with take up ranging from 80 to 100%, and ceramics classes being the most popular. The introduction of the standard 33% discount, which brought the service in line with Leisure, has resulted in an increase in concession bookings, resulting in reduced income.

2.2.4 The Heritage Team

- Continues to deliver the Museum Galleries Scotland project - Co curating Collections as part of COVID-19 recovery. In December a group of pupils, from the diversity committee at Bearsden Academy, visited William Patrick Library to explore collections with staff, responding to objects and artefact from a position of diversity and inclusion, generating ideas for how we might collect and exhibit in the future.

2.2.5 Lillie Art Gallery & Auld Kirk Museum.

Both venues ran their popular Christmas shows supporting up to 30 craft-makers and artists. 686 visitors attended these exhibitions. Staff held a December shopping event at each venue and a visit from Santa to boost visitors and sales.

Virtual visits

Platform	Oct 21	Nov 21	Dec 21	Oct 20	Nov 20	Dec 20
EDLC Images	395	0	0	661	722	781
EDLC website	271	388	288	450	306	335
EDLC facebook	46	95	144	77	118	129
EDLC twitter	86	145	116	134	215	281
Trails and Tales	364	471	520	126	50	89
Axiell (took over from EDLC images from Nov '21)	460	1128	526	477	560	681
Art UK	339	834	404	480	365	431
Scran (online educational access to culture and history)	62	33	59	76	139	80
Instagram (set up during 2021)	323	274	343	0	0	0
Totals	2,346	3,368	2,400	2,481	2,475	2,807

The total virtual visits for Q3 2021 / 22 was 8,114 compared with 7,763 the previous year.

2.3 Active Schools.

2.3.1 As restrictions were relaxed in the later part of 2021 the Active Schools team were able to extend work beyond projects that supported vulnerable pupils only. This allowed the start of some limited extracurricular sport, delivery of in person training sessions and work with young leaders.

With the reintroduction of restrictions in the latter part of December 2021 some of this additional work in schools was reduced or stopped, and plans for 2022 were placed on hold. It is hoped that by the beginning of February 2022 external partners will once again be allowed to access schools and the team will be able to restart extra-curricular sessions delivered by volunteers, local coaches and young leaders.

2.3.2 Get Into Summer'- sportscotland funding- Update.

An extension was provided for the remainder spend of the Scottish Governments 'Get Into Summer' fund. The purpose of the additional fund was to support access for children and young people to sport and physical activity during the summer period, but any underspend was allowed to be used for targeted work during the rest of the year.

The Active Schools team extended the roll out of two projects:

Community Dance sessions- working in partnership with YDance, the team provide dance sessions for all, regardless of ability and fully inclusive. The sessions have been well attended, with positive feedback in particular from parents/ carers whose children have an additional support need.

Outlet Play Forest Schools- the initial project supported 6 identified vulnerable pupils from a school within the Hillhead area of ED. This project was extended to another school within the Hillhead area, using outdoor play and learning to engage and support children and young people who have been affected by trauma, and struggle to remain and engage with their Education.

2.4 Sports Development.

2.4.1 Overview of Progress.

OnCourse class management system is now fully operational and Direct Debit payments are now in place across all term time sports programmes.

In partnership with UEFA, the Scottish FA and Disney, Football Development ran the first ever Disney Playmakers Programme in Scotland. This unique programme was designed by leading academics to help facilitate football and sport amongst young girls aged 5 - 8 which used the Disney brand to break down barriers. Courses were offered in Kirkintilloch Leisure Centre and the Leisuredrome, Bishopbriggs with 30 girls attending each centre for 10 weeks.

Each session was designed around a chapter of Disney's *Incredible's* movie. The girls were involved in the design of these sessions where the coach would then help facilitate their delivery. More information can be found in the below video;

<https://youtu.be/TKtXUxa-Zyw>

Recruitment of coaches continues to be difficult due to the lack of courses being organised during the lockdown period.

2.5 Leisure Centres

2.5.1 Leisuredrome

The Leisuredrome continues to recover following the Global pandemic and the 3rd quarter of the 2021/2022 financial year evidenced a steady recovery. A comparison has been drawn against the same period 2019/2020 to illustrate the recovery to date.

Public Swimming, Health Suite and Club Swimming (Excludes Swimming Development)

Swimming continues with a reduced capacity of 56 bathers across two pools. The Leisure Pool and flume remain closed as staffing levels have not been sufficient to re-instate use of these in addition to the main pool and teaching pool. It is expected that the Leisure Pool will resume early 2022.

2019/2020 versus 2021/2022

	Period 7	Period 8	Period 9	Period 7 - Period 9
2019/2020	9635	7214	6906	23755
2021/2022	7658	6293	4545	18496

Gym Sessions

The gym capacity remains at 36 users at any one time and although we have not seen a full return of gym users we have seen a steady number return to the gym. Additional spacing for gym equipment and enhanced cleaning regimes have helped restore customer confidence. At no time during period 7 to 9 did the gym achieve maximum capacity. This will be reviewed in January as we see an increase in usage.

	Period 7	Period 8	Period 9	Period 7 - Period 9
2019/2020	4835	4865	4593	14293
2021/2022	2784	3083	2952	8819

Charlies Big Adventure

Young families have enjoyed the return of CBA soft play. Birthday parties are scheduled to re-commence in January 2022. Footfall is only down 12.5% on the same period 2019/2020.

	Period 7	Period 8	Period 9	Period 7 - Period 9
2019/2020	1097	1044	1076	3217
2021/2022	1001	929	885	2815

Group Fitness

The figures for Group Fitness is not a true reflection as a metric against 2019/2020. In 2019 we delivered an average of 72 classes per week versus 44 classes per week for 2021. The number of classes delivered to customers will continue to increase in early 2022 in line with demand and membership growth.

	Period 7	Period 8	Period 9	Period 7 to Period 9
2019/2020	3247	3783	3198	10228
2021/2022	1950	2192	1785	5927

Outdoor Football.

The four football courts at the Leisuredrome are being well used with a significant increase in management bookings in recent months. The increase is generally attributed to the growth in grassroots football for local clubs. The availability has been well promoted to these user groups.

	Period 7	Period 8	Period 9	Period 7 to Period 9
2019/2020	1210	814	627	2651
2021/2022	1103	1084	997	3184

Staffing.

Staffing has been a real challenge at the Leisuredrome over the 3rd quarter. Recruitment for Leisure Assistants is difficult with very few NPLQ courses being held since the restrictions were eased. 95% of these vacancies were eventually filled by the end of 2021. In addition the Leisuredrome has reported high levels of long term absence coupled with short term Covid isolations.

Facilities.

The second and final phase of the pool hall lighting upgrade to LED fittings was completed in December. There has been an obvious improvement in Lux levels and with more efficient fittings in place this will reduce electricity consumption.

The pools and health suite were closed for three days prior to Christmas to complete the following:

- Annual clean of the balance tank for the Leisure Pool.
- Grouting of the health suite including steam room, sauna and poolside showers.
- Deep clean of all wet areas.

DD Members

Period 9 produced a good increase in DD income primarily down to a strong Black Friday campaign. Although there is a significant gap compared to 2019 income the recent increase is a positive sign.

Leisuredrome DD membership at March 2019 was 1997 versus December 2021 at 1669.

2.5.3 Huntershill Sports Hub

Staffing

Huntershill Sports Hub operates with two FTE and two PTE. One of the two full time employees left and was replaced by one of the PTE. Recruitment was carried out in December with a new part time employee joining the team in February 2022.

Facilities

Work has been carried out to an area of land owned by EDC beside Huntershill House to enable a temporary overflow car park. This will be opened in early 2022 during peak times only.

The main car park has the 67 parking bays and road marking re-applied. The high winds caused a tree to fall over a garage roof in Huntershill Village and the high netting on pitch two has been damaged.

The Covid Mobile Testing Unit was re-located from the Leisuredrome to Huntershill Sports Hub in November 2021.

Headcounts

Period 3 provided the return of group indoor activity at Huntershill Sports Hub with the re-instatement of daytime mind & body classes and vitality classes. Outdoor sports continue to perform well with headcounts exceeding the same period in 2019:

Pitches Total 2019/2020	4412	4992	4713	14117
Pitches Total 2021/2022	6020	6580	5675	18275
Tennis 2019/2020	15	9	2	26
2021/2022	591	520	338	1449
Track 2019/2020	128	88	87	303
2021/2022	942	747	803	2492
Group Exercise 2019/2020	565	679	530	1774
2021/2022	639	705	722	2066
Actual Total 2019/2020	5120	5768	5332	16220

2.5.4 Allander Leisure Centre

Swimming continued during Q3 with limited capacity.

This is highlighted especially at weekends with only a limit of 20 bathers to the teaching pool. This could create waiting times in excess of 90 minutes or customers being turned away.

Wetside

	Period 7	Period 8	Period 9	Period 7 - 9
2019/2020	8062	8197	7943	24202
2021/2022	6608	6846	6482	19936

The gym capacity was set at 30 and reduced to 25 later in Period 9. There was no issue with numbers as the gym did not reach capacity but ventilation and CO2 reading at times have been relatively high and sitting in the top end of the recommended guidance of 800ppm to 1000ppm.

Gym Sessions

	Period 7	Period 8	Period 9	Period 7 - 9
2019/2020	3331	2700	3746	9777
2021/2022	2,450	2,665	2,774	7889

The number of Group Fitness classes being offered has been reduced. There are numerous factors: the lack of available group fitness instructors due to new career, travel, costs etc. The classes require to have spacing between each to ensure ventilation between classes and that there is no build-up of customers in the corridors.

The car parking at the Allander is also taken into account during programming, to allow participants enough time to leave by car to create suitable parking for users. Due to parking restrictions there are some key times that classes cannot be offered.

Class numbers are also reduced to ensure that CO2 concentration of 800-1000ppm is the target reading within activity spaces in use. There has been a focus on recording air quality readings and making appropriate adjustment to class sizes, to ensure that 1000ppm is not exceeded.

Group Fitness

	Period 7	Period 8	Period 9	Period 7 - 9
2019/2020	4993	4946	4778	14717
2021/2022	2717	3104	2743	8564

- The Allander indoor bowling club returned to full play on 10 October.
- There remains reduced numbers in all areas of the facility. Teaching pool access numbers when reduced creates queuing and some customers being turned away due to the anticipated length of wait.
- Reduced numbers in the gym has had no effect and numbers attending remain relatively low.
- Class numbers for low impact classes and spin have the biggest reduction in capacity and these classes tend to be fully booked.

- As more options have become available as lockdown has eased swimming use has decreased but Group Fitness has increased.
- Programming also takes into account the limited car parking spaces available. Group fitness classes are spread further apart to allow cars to leave before the next attending group appears.
- Customer comments and general customer talk is that of the limited availability of car parking.

2.5.5 Kirkintilloch Leisure Centre

Public Swimming, Health Suite and Club Swimming (Excludes Swimming Development)

Swimming continues with a reduced capacity of 56 bathers across two pools. Business has been in excess of expectations particularly in recent months despite the Omicron situation. Customers feel safer due to the mitigations remaining in place and also the open plan format of the centre's wetside.

2019/2020 versus 2021/2022

WETSID E	Period 7	Period 8	Period 9	Period 7 – Period 9
2019/2020	6,397	6,502	5,468	18,367
2021/2022	5,939	5,244	4,716	15,899

Gym Sessions

The gym capacity remains at 50 users at any one time, until Omicron emerged and capacities were reduced further to 35 and although we have not seen a full return of gym users compared with 19/20 levels there has been a steady return to the gym. Additional spacing for gym equipment and enhanced cleaning regimes have helped restore customer confidence. With the easing of protective measures the capacity has been moved back up to 50 once again. Gym staff manage this logistic and a number of times when the free weights area has come under demand pressure they have had to instigate a one in one out arrangement to ensure safety.

2019/2020 versus 2021/2022

GYM	Period 7	Period 8	Period 9	Period 7 – Period 9
2019/2020	6,082	6,306	5,921	18,309
2021/2022	3,714	3,949	3,944	11,607

Group Fitness

Group Fitness numbers have been impacted in 21/22 because of the reduction in class capacities due to having to comply with national guidance on CO2 levels in indoor spaces. The pre-pandemic capacity upper limit was 35 for specific class and this is now capped at 20. In 19/20 we ran 68 classes per week and the current number has steadily been built back up to 46.

2019/2020 versus 2021/2022

GROUP FITNESS	Period 7	Period 8	Period 9	Period 7 – Period 9
2019/2020	4,690	4,808	4,051	13,459
2021/2022	1,790	2,521	2,341	6,652

In this current quarter 3, staff continued to focus on cleanliness standards and Covid-secure measures throughout the centre to reassure both customers and staff that they would be looked after as safely as possible whilst in the building. Business steadily grew to the point where membership income had returned to around 70 percent of pre-pandemic levels. Footfall was not quite similarly aligned however, possibly due to members not attending as frequently as before.

Outdoor Football

The courts at Kirkintilloch are being well used by a range of user groups including management bookings, with some organisations returning as the pandemic eases up such as those dealing with vulnerable groups and employability projects. Note the 21/22 figures also include group Netball usage on the second tennis court at the centre, which is now lined for outdoor Netball. This activity ran throughout the various restrictions periods before both Netball Clubs moved back to indoors at schools due to lack of available hall time and space within the centre.

Outdoor Football	Period 7	Period 8	Period 9	Period 7 - 9
2019/2020	495	616	429	1,540
2021/2022	959	888	699	2,546

Other activity during Quarter 3

- Planning for the further return of community sports clubs continued, particularly in relation to Lenzie Woodhead Gymnastics Club and its equipment rigging requirements for Covid secure practice.
- A double capacity RLSS Lifeguard training course was held at the centre in an attempt to address the EDLC and nationwide issue of a lack of qualified staff in the sector. Two courses were run in the centre, qualifying over 20 new individuals in the essential role profile elements of Leisure Assistants. Immediately following the courses a recruitment drive was undertaken, with the vast majority of candidates becoming supply members of staff for EDLC across the 3 centres. This helped greatly with covering permanent staff absences caused by Covid self-isolation and positive cases, in effect keeping the facilities doors open for business at a critical time.
- Towards the end of the quarter the Omicron variant caused additional operational challenges for the centre, with activity capacities once again having to be reduced and 1m distancing coming back in the Gym and other areas. Adult indoor non-contact sport was not permitted during the Omicron period of further restrictions. Despite this usage and income held up fairly well at the end of the quarter.

3.0 STATUTORY PERFORMANCE INDICATORS

3.1 SPI1 Swimming Pools

Period ending:			
December 2021	December 2020	December 2019	December 2018
146,745	14,544	279,865	271,691

- December 2021 is now at 52% of pre-pandemic levels in 2019.

3.2 SPI2 Other Indoor Leisure Facilities

Period ending:			
December 2021	December 2020	December 2019	December 2018
203,960	37,789	448,165	426,862

- December 2021 is now at 46% of pre-pandemic levels in 2019.

3.3 SPI3 Library Visits

Period ending:			
December 2021	December 2020	December 2019	December 2018
510,243	423,290	513,016	367,111

- December 2021 is now at 99% of pre-pandemic levels in 2019.

3.4 SPI4 Museum Visits

Period ending:			
December 2021	December 2020	December 2019	December 2018
29,098	815	30,903	30,951

- December 2021 is now at 94% of pre-pandemic levels in 2019.

3.0 Retail Sales

Kirkintilloch Leisure Centre shop sales were £2,383 with a net profit of £1,252 in the quarter to December 2021. Leisuredrome shop sales were £2,488 with a net profit of £1,255. Kirkintilloch and Leisuredrome's stock is owned by Sportsmax and they receive profit on sales. Allander Leisure Centre buys from J P Lennard. Allander had net sales of £243, no stock was purchased. Allander Leisure Centre is changing to Sportsmax going forward.

5.0 INTERNAL INDICATORS

5.1 Sports Development

Period ending:			
December 2021	December 2020	December 2019	December 2018
5,469	10,030	50,492	42,580

- 10.83% of pre pandemic levels in December 2019. This is due to the phased return of Sports Development due to covid – 19 which has allowed for limited classes.

5.3 Live Active

Period ending:			
December 2021	December 2020	December 2019	December 2018
949	533	895	881

- Live Active referrals are at 106% of pre pandemic levels in December 2019.

5.4 The Gym

5.4.1 Usage

Period ending:			
December 2021	December 2020	December 2019	December 2018
sa72,938	18,581	141,558	131,817

- Gym Usage is at 51.53% of pre pandemic levels in 2019.

5.4.2 Outdoor Usage

Period ending:			
December 2021	December 2020	December 2019	December 2018
92,200	34,906	68,469	67,802

- Outdoor usage is at 134% of pre pandemic usage in 2019.

5.4.2 Contracts

Period ending:			
December 2021	December 2020	December 2019	December 2018
5,393	0	6,333	5,843

DD contracts are at 85.16% of pre pandemic levels in 2019. (This includes Swimming DD)

5.5 Overall Usage

Period ending:	December 2021	December 2020	December 2019	December 2018
Leisure Centres	350,705	52,333	728,030	698,553
Charlie's Big Adventure	3,712	0	10,248	10,892
CF/Live Active	949	533	2,597	2,663
Sports Development	5,469	10,030	50,492	42,580
Libraries	510,243	423,290	513,016	367,111
Museums	29,098	815	45,828	42,505
Outdoor Usage	92,200	34,906	68,469	67,802
Overall Usage	988,664	521,907	1,408,432	1,221,214

- The Museums figure in overall use now includes Kilmardinny and Kirkintilloch Town Hall.

6.0 HUMAN RESOURCES

6.1 Absence

Cumulative days lost from 1st April to 26th December 2021. In December 2019 short term absence was 2.3% (December 2021 1.76%) and long term absence was nil (December 2021 6%)

6.1.1 Leisure/Sports Development/Active Schools/Management/Culture

Department	Total Working Days Lost	Short Term	Long Term	COVID19-absence	Short Term %	Long Term %	Total %
Cultural Services	128	48	80	5	1.76%	6.09%	11.79%
Libraries	82	23	59	14	4.42%	7.37%	5.59%
Leisure/HQ	494	100	385	144	1.57%	4.02%	8.03%
Active Schools/Sports Development	98	9	89	90	1.62%	6.26%	6.50%
Totals	802	180	613	253	1.76%	6.00%	7.85%

6.2 Discipline Issues

6.2.1 There were 2 fact Finding Findings completed during this period.

7.0 Health and Safety update

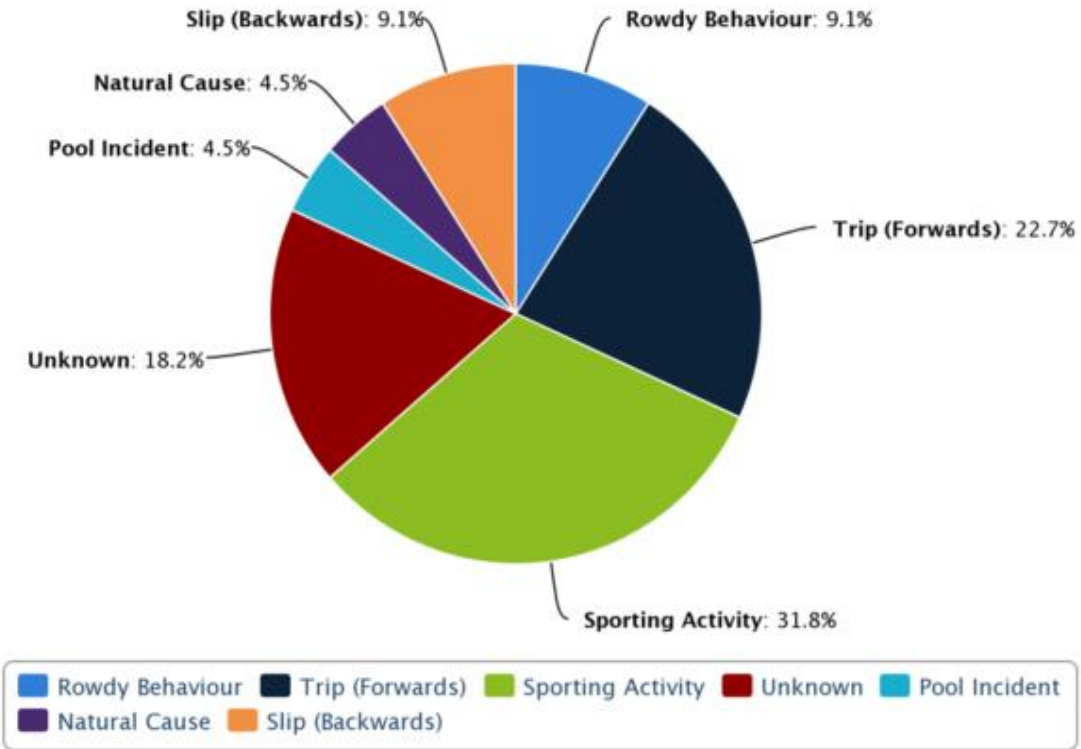
7.1 Health and Safety Board Statistics update

There was a total of 28 accidents recorded over the period.

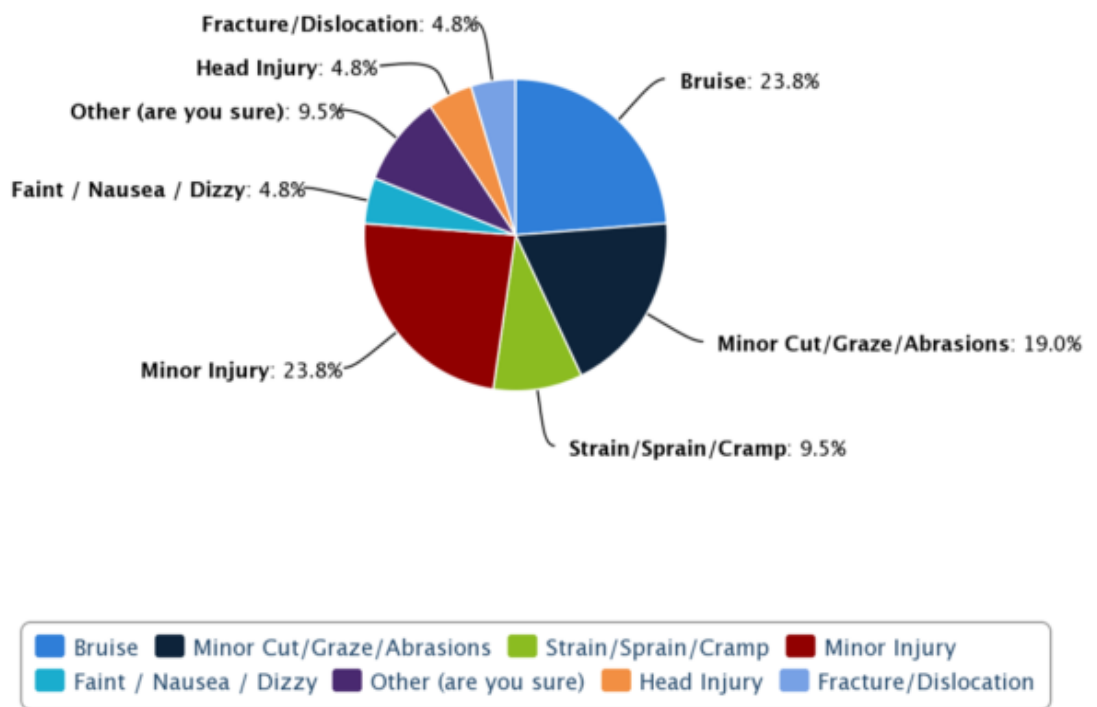
Quarter Statistics.

Category	Total	%	Reportable
Customer	8	36.36	0
Member of Public	12	54.55	0
Staff	2	9.09	0
Total	28	100	0

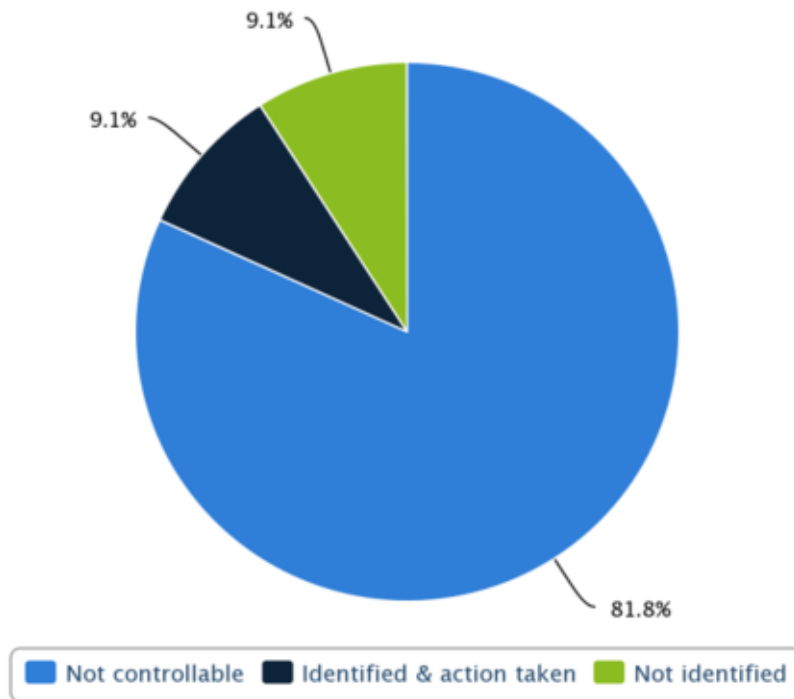
Accident Report – Cause



Accident Report – Injury



Accident Report – Outcomes



8. Major Issues

None

9. Finance – From 1 April to 26 December 2021

Active Schools/Community Fitness/Sports Development	Full Year Budget	Budget to date	Actual to date	Variance
Income	(570,000)	(339,170)	(270,233)	(68,937)
Employee	1,517,600	1,059,918	1,009,048	50,870
Property	0	0	0	0
Supplies	89,800	56,063	17,202	38,861
Governance	0	0	0	0
Expenditure	1,607,400	1,115,981	1,026,250	89,731
Net	1,037,400	776,811	756,017	20,794
Central and Leisure				
Income	(8,194,000)	(6,577,754)	(6,931,393)	353,639
Employee	3,706,200	2,590,166	2,628,728	(38,562)
Property	1,131,800	624,624	472,336	152,288
SLA	576,300	288,150	281,459	6,691
Supplies	702,900	522,677	430,870	91,807
Governance-Insurance/Audit etc	94,800	83,880	75,408	8,472
Expenditure	6,212,000	4,109,497	3,888,802	220,695
Net	(1,982,000)	(2,468,257)	(3,042,592)	574,335
Heritage and Libraries				
Income	(85,000)	(55,618)	(93,624)	38,006
Employee	1,650,800	1,153,007	1,031,288	121,719
Property	102,100	64,556	40,036	24,520
SLA	190,000	95,000	47,693	47,307
Supplies	244,900	174,593	181,271	(6,678)
Expenditure	2,187,800	1,487,156	1,300,288	186,868
Net	2,102,800	1,431,538	1,206,665	224,873
0				
Total Income	(8,849,000)	(6,972,542)	(7,295,250)	322,708
Total Employee	6,874,600	4,803,091	4,669,063	134,028
Total Property	1,233,900	689,180	512,372	176,808
Total SLA	766,300	383,150	329,152	53,998
Total Supplies	1,037,600	753,333	629,344	123,989
Total Governance-Insurance/Audit etc	94,800	83,880	75,408	8,472
Budget Deficit	(1,158,200)	(868,644)	0	(868,644)
Totals	0	(1,128,552)	(1,079,910)	(48,642)

AS/SD and comm fitness

SD income shortfall to date of £68k due to less SD classes as a result of covid closure rules and halls being used for vaccination purposes. Employee budget underspend of £50k mainly to do with pay award budgeted not paid till Feb 22 and some vacancies not filled till the new year. Supplies underspend of £38k due to less activity and therefore less spend of budgets.

Central and leisure

Income budget recovered £353k due to income streams from leisure, dd income and outdoor activity higher than budgeted (full year estimate £450k higher) Also vaccination income to date £80k higher than budgeted (full year will be ~ £855k income, budget is £650k). Employee budget is overspent by £38k due to the centralised turnover savings budget. Property underspend of £152k is a timing issue in relation to recharge of utilities from EDC. Supplies underspend is due to payments to fitness coaches.

Heritage and Libraries

Income recovery is due to grant monies. Employee budget underspend is due to pay award outstanding and vacancies. Property and SLA is underspent to date by £176k AND £53K respectively partly due to a timing issue in relation to utility invoice recharges outstanding from EDC and also some savings.

In summary total expenditure budgets equal £10,007,200 and the income budget was reduced to £8,849,000 which meant that savings of £1,158,200 were required to balance the budget.