

**Minutes of Meeting of Board of Trustees Held on Wednesday 21 June 2017  
18.00 hrs in Kilmardinny Arts Centre, Bearsden.**

**Present:**

Glen Johnstone	(GJ)	Independent Director
Jim Gibbons	(JG)	Partner Director
Jim Neill	(JN)	Independent Director
Jimmy Watson	(JW)	Independent Director
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director (Vice Chair)
Stewart MacDonald	(SMD)	Partner Director
Sheila Mechan	(SMe)	Partner Director
Susan Murray	(SMu)	Partner Director

**In attendance:** Jane O'Connell (JO) Solicitor – East Dunbartonshire Council (Item 5 only)

**Apologies:** Iqbal Singh Bedi (IB) Independent Director  
 Thomas Robertson (TR) Trade Union Director  
 Gillian Renwick (GR) Partner Director

<b>Item</b>	<b>Subject</b>	<b>Action</b>
1.	Welcome and Introduction new Partner and Independent Directors	
2.	Apologies As Above.	
3.	Declaration of Director's interests None declared.	
4.	Minutes of Meeting of 12 <sup>th</sup> April and Matters Arising Proposed by GJ. Seconded by JN.	
5.	Equal pay claims – Report MG Noted.	

<b>Item</b>	<b>Subject</b>	<b>Action</b>
6.	<p><b>EDLC outstanding Service Review Implementation (Cultural Development and Health and Fitness)</b></p> <p>MG advised that due to the elections discussion with EDC regarding the cost of change for Cultural Development, had been postponed and would now take place in August.</p> <p>With regard to the Health &amp; Fitness review a reduction of 1 Fitness Programme Co-ordinator had been identified with a member of staff keen to be released. It was agreed that the Trust would progress the release and liaise with the Council on the split of the £55,000 release cost. The reduction of one Gym Team Leader post was also discussed and it was agreed to progress this as the post is vacant so there are no associated release costs.</p>	
7.	<p><b>VAT Compliance Check HMRC / External Audit arrangements.</b></p> <p>Noted.</p> <p>SMu was co- opted on the Finance &amp; Audit subcommittee.</p>	
8.	<p><b>EDLC – Capital Projects Update</b></p> <p>MG reported that both Huntershill and Kilmardinny Arts Centre opened in May with positive feedback received from clubs and users. Official openings are still to be organised.</p>	
9.	<p><b>Operational Performance Report – period ending 31<sup>st</sup> March 2017</b></p> <p>Noted.</p> <p>MG asked the Board to supply their preferences for information to be included in future reports.</p>	
10.	<p><b>Schedule of Meetings 2017 – 2018</b></p> <p>Noted.</p>	
11.	<p><b>AOCB</b></p> <p>None.</p>	
12.	<p><b>Date of Next Meeting</b></p> <p>Wednesday 23 August 2017. – 6.00pm Kirkintilloch Leisure Centre.</p>	

Signed:

*A. Marshall*

Date

23/8/17