

**Minutes of Meeting of Board of Trustees Held on Wednesday 20 December 2017
18.00 hrs in Kirkintilloch Leisure Centre, Kirkintilloch.**

Present:

Glen Johnstone	(GJ)	Independent Director
Gillian Renwick	(GR)	Partner Director (Vice Chair)
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Sandy Marshall	(SM)	Independent Director (Chair)
Susan Murray	(SMu)	Partner Director
Thomas Robertson	(TR)	Trade Union Director
Jimmy Watson	(JW)	Independent Director

In attendance:

Apologies:

Iqbal Singh Bedi	(IB)	Independent Director
Jim Gibbons	(JG)	Partner Director
Jim Neill	(JN)	Independent Director
Stewart MacDonald	(SMD)	Partner Director
Sheila Mechan	(SMe)	Partner Director

Item	Subject	Action
1.	Welcome and introductions	
2.	Apologies As Above.	
3.	Declaration of Director's interests None.	
4.	<p>Thomas Glen (Depute CEO) / Jamie Robertson (Strategic Lead Finance)</p> <p>MG advised that there was no decision regarding 2018 management fee and that the presentation had been postponed. Discussion followed regarding the possible consequences of a reduction in the management fee in conjunction with the estimated pay settlement of 2-3%. It was decided that the next meeting of the Finance and Audit Subcommittee would prepare a briefing outlining possible scenarios for savings, to present to the Board and for discussion with the Council.</p>	MG
5.	<p>Minutes of Meeting of 25th October and Matters Arising</p> <p>Proposed by TR. Seconded by GR.</p>	

Item	Subject	Action
6.	Transfer of Robert Lillie Trust Funds – Report Approved.	
7.	EDLCT Actuarial Valuation Results – Update Noted.	
8.	GDPR (General Data Protection Regulation) Briefing Note Noted.	
9.	Culture Service review staff release. - Update. MG advised that this had been referred to Council meeting on 21 December 2017. MG would advise outcome.	MG
10.	Council decision on Redundancy Benchmarking Report – Update MG advised that the report will be presented in the New Year.	
11.	Variation to Leisure Centre Opening Hours – Update MG reported that engagement sessions with staff would follow in January 2018.	
12.	Barclay Review - Briefing Note – SPORTA – Update MG was pleased to confirm that Recommendation 24 would not be implemented.	
13.	Board Training Day – feedback from 1/12/17 and future session All agreed that the training day had been very useful and a future session would be arranged for March.	
14.	AOCB	
15.	Date of Next Meeting 21st February, Kilmardinny House	

Signed:



Date

21/02/18.