

**Minutes of Meeting of Board of Trustees Held on Wednesday 8th June 2022
18.00 hrs at Kilmardinny**

Present:

Greig Russell	(GR)	Independent Director
Ian Gallagher	(IG)	Partner Director
Jim Gibbons	(JG)	Partner Director
Jim Neill.	(JN)	Independent Director (Chair)
Jimmy Watson	(JW)	Independent Director
Maeve Kilcoyne	(MK)	Company Secretary
Mark Grant	(MG)	General Manager
Stewart MacDonald	(SMD)	Partner Director
Vaughan Moody	(VM)	Partner Director (Vice Chair)

Apologies:

Alix Mathieson	(AM)	Partner Director
Sandy Marshall	(SM)	Independent Director

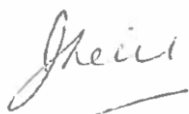
Item	Subject	Action
1.	Welcome JN welcomed IG to the Board and also GR to his first in person board meeting.	
2.	Apologies As above.	
3.	Declaration of Director's interests None.	
4.	Minutes of Meeting of 30th March and Matters Arising Minutes were proposed by GR and seconded by VM.	
5.	Local Council Elections EDC – Partner Director Appointments MG gave an update following the May elections. EDC now has a new administration and as a result of that we now have two new partner directors. Ian Gallagher an SNP Councillor and Alix Mathieson a Conservative Councillor. The administration is being led by SNP and Gillian Renwick is now the provost.	

Item	Subject	Action
	SMD asked about the Trade Union director vacancy and MG said he had been in contact with the Trade Unions. The vacancy for GMB is not as yet filled. There will be no nomination till GMB appoint. MG said Tommy Robertson had asked for the minutes to be circulated to Trade Unions. JN said it is important to have Trade Union representation and hopefully a Trade Union director will be appointed soon.	MK
6.	<p>Allander Leisure Centre Replacement – Progress Report/Photographs</p> <p>MG said we are on track to finalise the new build by October 2023. MG recommended that the board members attend a site visit after recess to view the progress of the Allander build. Parking arrangements are being discussed with major assests and there will be a further update on parking.</p> <p>SMD said that the building is looking impressive. JN said that himself, VM and MG had attended a site visit. SMD advised that the old building is still there and it will be good to view the before and after. JG clarified that it is the Coucil who will decide on who officially opens the building. GR asked about the management of the building given that it is shared property. MG said that EDLC are in dialogue with HSCP and it has been agreed that there will not be a duplication of staff with EDLCT responsible for the operation of the building.</p>	
7.	<p>Vaccination Centres – EDLCT Facilities</p> <p>MG said currently vaccinations are one day per fortnight and are for the over seventy fives and anyone who is immune suppressed. The Council meets the NHS on a regular basis regarding vaccination requirements. There is currently no definitive information regarding any further vaccination rollout.</p>	
8.	<p>Finance Report/Investment Policy</p> <p>MK gave background to the William Patrick Memorial Trust which is currently included in our restricted funds unlike the Robert Lillie Trust which is managed by Brewin Dolphin. It is recommended that William Patrick Memorial Trust is also managed by Robert Lillie where the fund would benefit from an investment portfolio potentially yielding dividends, capital growth and interest.</p> <p>JG asked about the objectives of the William Patrick Memorial Trust and would the Trust be the beneficiary. MG confirmed that the Trust would benefit and the funds could we used for improving the building or providing services. JG said that the funds would be invested over a range of projects. IG agreed and said any investments should be ethical.</p> <p>JW said that there might be caveats on what these funds can be used for. MG said himself or MK would share the original documents with the Board.</p> <p>SMD wanted clarity as to whether the different Trusts were held as restricted funds. MG advised that Robert Lillie is an investment held externally and the William Patrick Memorial Trust is part of the restricted funds and therefore currently part of EDLCT bank balance.</p> <p>GR asked for clarity if the Trust Funds were merged on how we would account for this. MS said it would be pro-rated in terms of exposure.</p>	MG/MK

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	JN asked for when Brewin Dolphin could attend the Board and MG said that a representative from Brewin Dolphin could update the Board potentially in August.	MK
9.	<p>Operational Performance Report – period ending 31 March 2022</p> <p>GR made an observation that the digital figures are high for libraries, MG agreed and said that it is also a positive sign that after the 4th quarter visitor numbers are improving also. MG added that we hope to bring the EDLC draft digital strategy to the next Board.</p> <p>JW added that we should consider the public space of the libraries and there is an initiative in Bishopbriggs called “better bricks” which makes public spaces more flexible. In Bishopbriggs two of these public spaces are Bishopbriggs Library and the Memorial Hall. We should engage with the community so they know this is their space and it shouldn’t just be seen as a Council space.</p> <p>SMD asked if would be possible to have a vending machine at Charlie’s Big Adventure at the Leisuredrome.</p> <p>SMD queried whether the digitalisation access to books is communicated to schools. MG confirmed that is the case and forms part of the usage figures. MG added that schools are starting to come back in to the libraries and there is an outreach programme which is starting back up. Also, with the “wee green van” we can do more outreach. SMD asked if we still have volunteers and MG confirmed there is around thirty.</p> <p>GR added that the libraries are a good service where we can also signpost to other Trust services.</p>	MG
10.	<p>Equality and Diversity Training/Update</p> <p>MG said that this agenda item remains a standing item and that after the Council recess we will organise training before the AGM. MG said that himself and MK had attended training via CLUK. GR asked if there is an equality training platform that the Council use. MG said that there is Council resources which can be accessed this is to go into more depth. JN advised that it is worth exploring what is available.</p>	
11.	<p>EDLCT Board Information Day</p> <p>MG said we now have two new board members and it might be worthwhile to get senior managers to meet the managers for a couple of hours. The managers would give presentations on services provided. It would also allow the board and the managers to put faces to names. JW agreed that this would be useful along with a session on governance and the role of Directors.</p>	MG
12.	<p>Independent Director Appointment</p> <p>JN advised that this matter had been referred to this board meeting. Board members were asked to vote. Vote concluded that that there will not be an appointment at this time and MG will communicate with the individual.</p>	MK/MG

Item	Subject	Action
	MG/MK will progress the recruitment process for the independent directory vacancy during the recess.	
13.	AOCB MG asked if the Board are comfortable to continue with meetings in person. Board members advised they wish to have in person meetings going forward. The venue of the next meeting is to be confirmed.	
12.	Date of Next Meeting Wednesday 10 th August 2022 at 6.00pm.	

Signed:



Date

17th August 2022