

KILMARDINNY HOUSE ARTS CENTRE

SCALE OF CHARGES: 2022 / 23

ACCOMMODATION		
For the GARDEN PAVILION CONTACT: eilidh.young@elior.co.uk or http://www.edlc.co.uk/heritage-arts/kilmardinny-house/weddings-and-functions		
	Hourly Rates 2020 21	
	COMMERCIAL RATES	CONCESSION RATES
Theatre	£57.20	£37.20
Raeburn Room	£33.30	£21.60
Room 1	£10.40	£8.30
Room 2	£12.50	£10.00
Room 3	£12.50	£10.00
Art Studio 1	£11.10	£8.80
Art Studio 2	£7.80	£6.00

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ROOM BOOKINGS

- 1 Charges will be applied at the discretion of the Trust Administration and will be agreed with the hirer at the time of booking.
- 2 Commercial – This is when a let is for a group, individual or organisation that has obvious financial profit-making implications or for a private event.
- 3 Concessionary –Charitable status, community groups with constitution or an event or activity which benefits the community.
- 4 Late Bookings - Reasonable notice must be given when a let is requested. Very late bookings will only be taken subject to staff availability.
- 5 Provisional Bookings - Provisional bookings can be made by telephone to 0141 777 3070 or email enquiries to allander@eastdunbarton.gov.uk All provisional bookings will be held for a maximum of 48 hours without obligation.
- 6 Weddings and Social Functions – For bookings and terms of conditions contact chloe.halliday@elior.co.uk or visit <http://www.edlc.co.uk/heritage-arts/kilmardinny-house/weddings-and-functions>
- 7 Refusals - East Dunbartonshire Leisure & Culture Trust reserves the right to refuse any application or to cancel any application at any time without incurring any liability to the applicants for any loss or damages arising from such refusal /cancellation.
- 8 Cancellations - Hirers will be liable to the full extent of the cost of the bookings applied and granted. Without prejudice to the foregoing, hirers wishing to cancel any bookings must do so in writing to EDLC Trust Headquarters, 2-4 West High Street, Kirkintilloch G66 1AD. No charge will be made for cancellations made more than 3 months before the date of the let. A 70% charge of the appropriate rate will be made for cancellations made during the 3 months to 1 week before the date of the let and cancellations made within 7 days of the date of a let will be charged the cost of the whole booking.
- 9 Payments - Accounts are rendered monthly and any club/ organisation which fails to make payment within 30 days of the date of issue will not be granted further use of Trust facilities until the outstanding debt is cleared.
- 10 Additional Costs - An additional charge may be made, equivalent to the actual cost of cleaning involved, where excessive litter and dirt is left after a let. The Caretaker, who will be in attendance during the period of each let, shall advise the Hirer accordingly.